

**SURREY COUNTY COUNCIL****REIGATE AND BANSTEAD LOCAL COMMITTEE****DATE: 12 SEPTEMBER 2016****LEAD OFFICER: DAVID CURL, PARKING STRATEGY AND IMPLEMENTATION TEAM MANAGER****SUBJECT: REIGATE AND BANSTEAD BOROUGH ON STREET PARKING REVIEW 2016****DIVISION: ALL****SUMMARY OF ISSUE:**

Each year Surrey Highways receives requests to change existing or introduce new parking restrictions. These requests are compiled and reviewed in a borough wide process.

To progress the 2016 review the Local Committee is asked to approve statutory consultation for changes to on-street parking restrictions at the locations listed in the annexes to the report.

**RECOMMENDATIONS:****The Local Committee (Reigate and Banstead) is asked to agree:**

- (i) the proposals in Annexes 1 and 2.
- (ii) that if necessary, adjustments can be made to the proposals agreed at the meeting by the Parking Strategy and Implementation Team Manager in consultation with the Chairman, Vice-Chairman and Divisional Member prior to statutory consultation.
- (iii) the intention of the County Council to make Traffic Regulation Orders under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Reigate and Banstead as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the order is made.
- (iv) that if there are unresolved objections, they will be dealt with in accordance with the County Council's scheme of delegation by the Parking Strategy and Implementation Team Manager, in consultation with the Chairman, Vice Chairman of this committee and the Divisional Member.

- (v) that if necessary the Parking Strategy and Implementation Team Manager will report the objections back to the Local Committee for resolution.
- (vi) to the new process for implementation of new school keep clear markings (SKCs), and to agree to revoke the traffic regulation orders for existing SKCs across Reigate and Banstead, in light of changes in government legislation.

**REASONS FOR RECOMMENDATIONS:**

Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a Highway Authority to carry out regular reviews of waiting and parking restrictions on the highway network.

It is recommended that the waiting restrictions in this report are progressed as they will help to:

- improve road safety
- increase access for emergency vehicles
- help residents park nearer their homes
- improve access to shops, facilities and businesses
- increase access for refuse vehicles, buses and service vehicles
- ease traffic congestion
- better regulate parking

Changes in government legislation mean that a traffic regulation order (TRO) is no longer required to make school keep clear markings enforceable. We are therefore suggesting that the existing traffic orders for these markings be revoked, and that a new process to deal with the implementation of any new markings be set up.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 This is the fourth borough wide parking review in Reigate and Banstead since 2013. This review as with its predecessors, includes proposals to improve safety, reduce congestion as well as one small residents parking scheme.

- 1.2 Following government changes to the regulations, it is no longer necessary for us to make a traffic regulation order when we want to introduce a school keep clear (SKC) marking. It is also no longer necessary for us to have a TRO for existing SKC markings. As is already the case with bus stop clearways, all we need to do is put in place the appropriate road marking and signs, and the restriction will be enforceable.
- 1.3 As it is possible for people to receive a penalty charge notice (PCN) if they park on an SKC marking, we think it is important that the decision to install them still has Member input. However, in order to simplify and speed up the process to introduce new markings, we would like to propose that this can be done by the parking team with the agreement of the Chairman/Vice Chairman of the Local Committee and the appropriate Divisional Member, rather than the whole committee, so we do not have to wait until the next committee meeting for a decision.
- 1.4 We would also carry out a consultation exercise with residents and businesses in the local area, in order to ensure that no new markings suddenly appear without prior notification.
- 1.5 As a consequence of the change to the regulations, we are also proposing to revoke the TROs for existing SKC markings because these are no longer needed.

## **2. ANALYSIS:**

- 2.1 In the last 15 months approximately 500 requests for changes to parking restrictions have been made by residents, councillors and emergency and public service organisations. These have been collated and used as the basis for this parking review.
- 2.2 As mentioned above, requests for changes to parking restrictions are made by residents, councillors as well as emergency services and public service organisations. These are assessed following these two stages:
- an initial “desktop” exercise to eliminate requests for restrictions that were clearly not practical or feasible.
  - site visits to all remaining locations and meetings with stakeholders and councillors as appropriate.
- 2.3 Each feasible request has been assessed based on several factors including road safety, localised congestion, access to shops and businesses, effect on emergency services and bus operators and Member and public concern/priority. These are described in Annex 1 and shown on plans in Annex 2.

### **3. CONSULTATIONS:**

- 3.1 The proposed changes to parking restrictions will require a traffic regulation order to be advertised as part of a statutory consultation process. When this starts public notices will be displayed in the local press and on streets where changes are planned. The Council's website also plays an important part allowing residents to view, download and print plans showing all of the proposals. During the consultation period comments and objections can be submitted online or by letter in response to the proposals and/or the making of the order.
- 3.2 In most cases initial consultation and discussion with Members has taken place. Parking restrictions can affect a great number of highway users, residents and businesses so the recommendations in this report propose that if necessary, further changes to the proposals in Annex 1 and 2 can be made after the meeting, however no new locations can be added. Any changes need to be agreed by the Parking Strategy and Implementation Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member. This will help ensure that the proposals meet the needs of the community as closely as possible when the statutory advertisement is made.
- 3.3 As part of the advertising process, those areas that have been selected for the implementation of a residents permit scheme will be letter dropped with the full details of the proposals. Individual comments will then be collated and the results taken back to the Chairman, Vice Chairman and Divisional Member as part of an objection report before a decision whether to proceed is made.

### **4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 4.1 The cost of carrying out borough/district parking reviews (officer time) is met by the Parking Team. For this review the advertising and implementation costs are likely to be £30,000 and are met jointly from the Local Committee and parking team budgets. The Local Committee have already allocated £15,000 towards the cost of implementing the proposals in Annex 1 and 2 from their 2016/17 revenue budget. (Item 67/16, March 2016).

### **5. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 5.1 Effective parking restrictions and enforcement can assist accessibility for those with visual or mobility impairment by reducing instances of

obstructive parking. Parking restrictions also allow blue badge holders better access to shops and services through the provision and enforcement of disabled bays.

## **6. LOCALISM:**

- 6.1 Many of the proposals in the report have been put forward by members of the community and all will be able to comment and have their say during the statutory consultation process.
- 6.2 Communities are represented by County Councillors and committee members who are involved in the decision making process to change or introduce new parking restrictions.

## **7. CRIME AND DISORDER IMPLICATION:**

- 7.1 There should be fewer instances of obstructive parking as a consequence of the proposals in this report. Surrey Police have been involved in the identification and development of proposals in some locations.

## **8. CONCLUSION AND RECOMMENDATIONS:**

- 8.1 The highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a highway authority to carry out regular reviews of waiting and parking restrictions on the highway network. It is recommended that the waiting restrictions in this report are progressed as they will help to:
- improve road safety
  - increase access for emergency vehicles
  - improve access to shops, facilities and businesses
  - increase access for refuse vehicles and service vehicles
  - ease traffic congestion
  - better regulate parking

## **9. WHAT HAPPENS NEXT:**

- 9.1 A Traffic Regulation Order will be advertised, and public notices detailing the proposed changes will be displayed in the local press and on site. County Councillors will be involved in the decisions about

whether restrictions should go ahead in their areas following statutory advertising.

- 9.2 Subject to any objections to the proposals being resolved, a traffic regulation order will then be made and the appropriate signs and lines installed by to allow the restrictions to be enforced. We will aim to do this by April 2017.

---

**Contact Officer:** Stephen Clavey, Senior Engineer – SCC Parking Team  
David Curl, Team Manager, SCC Parking Team

**Consulted:** The report details locations for consultation.

**Annexes:** There are 2 annexes.

**Sources/background papers:**

Reigate and Banstead Local Committee, Parking Review, 03 March 2014.

Reigate and Banstead Local Committee, Parking Review, 08 June 2016.

---